

# READING STRATEGIES FOR NON-FICTION BOOKS



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Getting an overview before reading a book will make reading easier.

## CHECK THE BACK FOR A SUMMARY

The title of the book and the summary will give you a first idea about the content.

## CHECK THE LIST OF CONTENT

What can you guess about the book from the names of the chapters?

## READ THE INTRODUCTION

The introduction should state the main argument of the book and give you a good idea of what to expect.

## READ THE CONCLUSION OR FINAL CHAPTER

In this part the individual chapters are summarized and a conclusion is drawn.

## STILL UNSURE ABOUT PARTS OF THE BOOK?

Check for answers to particular questions in the appropriate chapter. You may also try reading the introduction and summary of individual chapters.

## FINALLY, READ THE ENTIRE BOOK

Obviously, these tips are not to be used as an excuse not to read entire books. Reading the entire book will not only improve your English, but also give you a much deeper understanding of the content.